

SHORT COURSE AND SERVICES PRICE LIST

We at Catten College are able to offer short training courses, either at your workplace or at our facilities within Catten College.

In the **Workplace**, courses will be charged **per course**, up to a set number of participants. At the **College**, courses will be charged **per person**.

The courses arranged at the College will enable all staff to attend training over a period of time; this ensures that all your staff receive the correct, expected standard of training without having to disrupt duty rotas within the workplace.

MANDATORY COURSES – We offer a package price of £125 per person, a saving of £50 on the individual course costs when all six courses are booked together.

COURSES MANDATORY FOR CARE HOMES	Duration	Cost per Person	Cost per Course	CHILD CARE / HEALTH & SOCIAL CARE COURSES	Duration	Cost per Person	Cost per Course
Emergency First Aid at Work (EFAW)	6 hours	£35.00	£350.00	Abuse, Special Communication Needs	2 hours	£20.00	£200.00
Basic Food Hygiene	2 hours	£20.00	£200.00	Activities in the Care Home	4 hours	£27.00	£270.00
Fire Safety Awareness	2 hours	£20.00	£200.00	Autism	4 hours	£27.00	£270.00
Health & Safety in the Workplace	2 hours	£20.00	£200.00	Care Planning	4 hours	£27.00	£270.00
Manual Handling of People	4 hours	£30.00	£300.00	Cerebral Palsy	2 hours	£20.00	£200.00
Safeguarding of Vulnerable Adults (SOVA)	4 hours	£30.00	£300.00	Dementia/Alzheimer's	3 hours	£25.00	£250.00
GENERAL COURSES				Down's Syndrome	2 hours	£20.00	£200.00
Assertiveness	3 hours	£25.00	£250.00	Epilepsy	4 hours	£27.00	£270.00
Data Protection and Confidentiality	3 hours	£25.00	£250.00	Health & Safety in the Care Home or Nursery	3 hours	£25.00	£250.00
Equal Opportunities / Diversity and Equality	2 hours	£20.00	£200.00	Manual Handling of Equipment	2 hours	£20.00	£200.00
Fire Risk Assessment	6 hours	£35.00	£350.00	Medication Administration	3 hours	£25.00	£250.00
Fire Safety Awareness (including Practical)	3 hours	£25.00	£250.00	Mental Capacity Act 2005	3 hours	£25.00	£250.00
Infection Control	3 hours	£25.00	£250.00	Pressure Sore Area Care & Prevention	2 hours	£20.00	£200.00
Infection Control & Food Hygiene (Combined)	3 hours	£27.00	£270.00	Report Writing	2 hours	£20.00	£200.00
Manual Handling of Loads	2 hours	£20.00	£200.00	Stroke/CVA/TIA Awareness	3 hours	£25.00	£250.00
Managing and Supporting Teams	6 hours	£35.00	£350.00	The Process of Death and Dying	2 hours	£20.00	£200.00
Refresher Appointed Person First Aid	3 hours	£25.00	£250.00	HAIRDRESSING COURSES			
Supervisions and Appraisals	4 hours	£27.00	£270.00	Basic Cutting	1 day	£175.00	
Team Building	4 hours	£27.00	£270.00	Advanced Cutting	1 day	£175.00	
Challenging Behaviour	3 hours	£25.00	£250.00	Barbering	1 day	£175.00	
Personal Care and Hygiene	4 hours	£27.00	£270.00	Additional Courses	1 day	£175.00	
Parkinson's Disease	2 hours	£20.00	£200.00	GENERAL SERVICES			
Sleep	2 hours	£20.00	£200.00	Health & Safety Risk Assessment	Per hour	£22.00	Minimum charge £22.00
Personal Development	2 hours	£20.00	£200.00	Health & Safety Policy Writing	Per hour	£27.00	
Nutrition	2 hours	£20.00	£200.00	Risk Assessment and Policy Writing (Combined)	Per hour	£20.00	
Employment Law (One Day)	6 Hours	£50.00	N/A	PAT Testing up to 20 items excluding Travel		£32.00	
Employment Law (Half Day)	3 Hours	£30.00	N/A	Items then charged at:			
HEALTH & SAFETY EXECUTIVE APPROVED FIRST AID COURSES				Businesses with Catten College Learners		£0.60	per item
First Aid at Work (Qualified)	18 Hours	£195.00	N/A	Businesses without Catten College Learners		£1.10	per item
First Aid at Work (Requalification)	12 Hours	£125.00	N/A				
Emergency First Aid at Work (EFAW)	6 hours	£35.00	£350.00				
Childcare and Paediatric First Aid	12 Hours	£75.00	N/A				

All courses or services that require our tutors or engineers to travel outside of a 10 mile radius of our Colchester offices may be subject to additional travel charges. These will be calculated based on a figure of 45p per mile and any additional charges will be made known to you and agreed before any course or service takes place.

If there are courses which you require which are not listed above, please contact the Training Course Co-ordinator, Sue Carden-Edwards on 07880 588760 or at the college on 01206 366199 and she will be happy to detail a course to your requirements. For more information on our H&S or PAT (Portable Appliance Testing) Services please contact Gareth Coe on 01206 366199



Government Approved First Aid Courses

Health & Safety Executive Qualified Instructor

First Aid at Work (Qualified)

18 Hours (Three Days) £195.00 per person

First Aid at Work Two-Day Requalification

12 Hours (Two Days) £125.00 per person

Emergency First Aid at Work

6 Hours (One Day) £35.00 per person

Childcare & Paediatric First Aid Course

12 Hours (Two Days) £75.00 per person

Course times and locations can be tailored to meet the needs
of the trainees.

The courses can be run during daytime or evening sessions.

Telephone Catten College on 01206 366199 or email:
suecarden-edwards@cattencollege.co.uk

Government Approved First Aid Courses

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First Aid at Work Two-Day Requalification

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6 Hours (One Day) £35.00 per person

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