



THE BAHAMAS BAPTIST
COMMUNITY COLLEGE
P.O. BOX N-4830
Nassau, Bahamas
Tel: (242) 364-0695, Fax: (242) 364-3209

APPLICATION FOR ADMISSION

Welcome to The Bahamas Baptist Community College. We are delighted that you have decided to apply for admission. Please read the following instructions carefully, as they will assist you in filling out the application correctly.

All items (including attached medical record form) must be completed before the application will be processed. **Type or print in ink and BLOCK LETTERS.**

A **non-refundable, non-transferable \$30.00 application fee** is required with this application. Please make bank drafts and certified cheques payable to *The Bahamas Baptist Community College*.

All relevant documents must be received before this application will be processed.

Additional documents required:

- Submit photocopy of first four (4) pages of passport or photocopy of valid certificate of identity
- Attach one (1) recent passport size photograph
- Attach photocopies of ALL academic certificates (e.g. Pitman, B.J.C., G.C.E., C.X.C., B.G.C.S.E., High School Diploma etc.) Please note that original documents must be presented along with copies - they will be returned
- Submit two (2) letters of reference. One from your pastor /employer and the other from a non-family member who knows you fairly well. For recent high school graduates one of your references should be acquired from your school Principal, Vice-Principal, Senior Master/Mistress, or Guidance Counselor.
- Request an official transcript from the high school you graduated from and any college(s) you attended, and have it sent to the College's Admissions Officer. (Certified Professional Secretary, Pre-School Auxiliary and Caregivers applicants, and applicants who are twenty-five years and older are excluded from this requirement)
- Certified Professional Secretary applicants (only) must submit a job description letter which should include the number of years in the profession. CPS applicants must have accumulated four (4) or more years in the field.
- Submit the attached completed Medical Record Form in a sealed envelope upon return
- Non-Bahamian applicants must produce evidence of approval to study in The Bahamas from the Department of Immigration before registration.
- A non-refundable, non-transferable \$20.00 examination fee is required from all applicants who are required to take the placement examination.

If yes, please explain _____

9. Why do you wish to transfer? _____

10. If not transferring, which course do you wish to enroll in? _____

11. If not attending college at this time, please explain why _____

SECTION E: DECLARATION

Students enrolled at the College are required to abide by the academic policies and procedures of The Bahamas Baptist Community College, including mandatory weekly Chapel attendance. Students are also required to maintain exemplary conduct as mature adults.

I certify that all statements given in this application are true and accurate. I agree that while attending The Bahamas Baptist Community College I will abide by its policies and procedures.

Signature of Applicant _____ Date _____

OFFICIAL USE ONLY

ACCOUNT		PAYMENT	
Amount of Account		Bank Payment	
Amount Paid		Certified Cheque	
Balance Due		Money Order	

Received by: _____ Receipt No.: _____ Date: _____

“Commit your way to the Lord, trust in Him...!” Psalm 37:5

