



Charlie Crist  
Governor

Ana M. Viamonte Ros, M.D., M.P.H.  
Secretary of Health

**INTEROFFICE MEMORANDUM**

**INFORMATION  
HSES 07-002**

**DATE:** February 15, 2007

**TO:** Environmental Health and Engineering Directors

**THROUGH:** Lisa Conti, D.V.M., M.P.H., Dipl. ACVPM, CEHP  
Director, Division of Environmental Health *LC*

**FROM:** *Gerald R. Briggs*  
Gerald R. Briggs, Chief, Bureau of Onsite Sewage Programs

**SUBJECT:** Renewal of Septic Tank Contracting Certificates of Authorization

This is a reminder that the biennial renewal cycle for septic tank contracting business authorizations will begin February 15, 2007. All septic tank contractors doing business as a corporation, partnership, association, and those individual contractors practicing septic tank contracting under a fictitious name as defined by s. 865.09(2)(a), Florida Statutes, are required to renew their business authorization with the department. Certificates of authorization are issued by the Bureau of Onsite Sewage Programs and must be renewed by the close of business March 31, 2007. The certificate of authorization renewal fee is \$250.00. Renewed certificates of authorization will remain valid through March 31, 2009.

Registered or master septic tank contractors required to obtain a septic tank contracting certificate of authorization, but who fail to renew it prior to March 31, shall not be provided CHD permitting and inspection services until it is renewed. Please note that offering or providing septic tank contracting services without a current certificate of authorization from the department constitutes a violation of Part III, Chapter 489, Florida Statutes, and Part III, Chapter 64E-6, Florida Administrative Code.

If you have any questions regarding current registered or master septic tank contractors, or the septic tank contracting certificate of authorization renewals, please call Bob Kuhn at (850) 245-4070 or Suncom 205-4070.



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