

**RULES AND REGULATIONS FOR GYMNASIUM USAGE  
FIRST UNITED METHODIST CHURCH, CLARKSBURG WV**

1. All groups / organizations will fill out the application for gym usage at least ten days prior to expected use. Approval must be granted by the authorized spokesperson (the Director of Youth Ministries) before gym usage may begin. All group representatives / leaders will be given a copy of the gym rules and regulations. Please review these rules and regulations with all participating members of the group / organization.
2. No food, beverages, candy, or gum is permitted in the gymnasium.
3. **NO SMOKING IN ANY PART OF THE BUILDING.**
4. **NO ALCOHOLIC BEVERAGES** or use of **CONTROLLED SUBSTANCES** is permitted in any part of the church or on church property.
5. Regulation gym shoes or footwear for all participants is required.
6. All facilities (gym, restrooms, and showers) are to be left in the condition in which they were found.
7. Foul language and unsportsmanlike behavior will not be tolerated at any time.
8. Each group / organization using the gymnasium will be responsible for all damages that occur as a result of their activity. Damages **MUST** be reported to the custodian or Director of Youth Ministries. The adult leader of the said group / organization will be accountable to see that the church is reimbursed for damages.
9. Remember that other individuals / groups may be meeting or working in the church at the same time as your gym activity. Please be considerate of others.
10. No persons (gym users or guests) are permitted to roam throughout the church. Persons must remain in the gym at all times.
11. No group / organization may use the gym unless an adult is present.
12. First United Methodist Church programming will have priority over outside group's usage of the gymnasium. Insofar as possible, the church will make every effort to contact outside groups when a church activity or repairs will conflict with the regular schedule. Likewise, the church expects to be notified if a group / organization cannot be present at their appointed time. Please notify the church office during regular office hours.
13. Groups are to inform the church office when they will no longer be using the gymnasium.
14. Gym groups are asked to use the parking lot located behind the church.
15. Non-church groups / organizations are asked to bring their own gym equipment (except volleyball net).
16. Non-church groups / organizations are to pay per session. Payment is the amount of \$15 / 50 minute session. Payment is preferred in advance but may be made to the church secretary or custodian on the day of the event. Please mail payments (payable to First United Methodist Church) to: YOUTH DIRECTOR, First United Methodist Church, 117 N. Second St., Clarksburg, WV 26301.
17. A deposit of \$100 must be paid in advance to cover any damages. If no damage occurs, the deposit will be refunded.

These regulations are designed to make the operation of our gymnasium run smoothly and effectively for the convenience of all participating groups, as well as First United Methodist Church of Clarksburg. We appreciate your cooperation and are pleased for the opportunity to serve you.

I, \_\_\_\_\_, have read the above regulations regarding gym usage at First United Methodist Church, Clarksburg, WV and agree that our group / organization will abide by them.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_